



# KING JAMES I ACADEMY

## Students' Dress Code

Date adopted by Governors: September 2016

Last review: April 2024

Next review: April 2025

## Students' Dress Code

This Dress Code should be considered alongside other related policies, including the Academy Behaviour Policy.

### 1. Purchasing Uniform

The Academy uniform can be purchased via the school website [www.kingjames1academy.com](http://www.kingjames1academy.com) or alternatively from Cre8tive Graphics, 2 Peel St, Bishop Auckland DL14 7LF.

Orders placed on line can be delivered to the school for collection or alternatively they can be collected from Cre8tive Graphics, 2 Peel St, Bishop Auckland DL14 7LF; all orders must be paid for at the time of ordering.

Ties and badges are available to purchase from the school all year round.

### Academy Uniform

Girls	Additional Information
Black blazer with Academy logo	Compulsory - can be purchased from Cre8tive Graphics  Alternatively, a badge can be purchased from the Academy to sew onto a blazer that has been purchased elsewhere
Tie	Compulsory - can be purchased from the Academy only
Plain white, 'school type' with collar shirt	No polo shirts
Plain black V-Neck sweater	Optional - can be purchased from Cre8tive Graphics
Plain black, medium width, straight legged, formal type trousers	Trousers must not be skinny style  Trousers must not be denim or denim-type  Leggings or tracksuit bottoms will not be allowed
Plain black, knee length, smart skirt	Can be purchased from Cre8tive Graphics  <b>Skirt must not be denim or jersey type material</b>
Plain black 'school type' shoe, leather or leather look	No trainers or plimsolls - even if they are all black
Black or white socks or black tights	

Boys	Additional Information
Black blazer with Academy logo	Compulsory - can be purchased from Cre8tive Graphics  Alternatively, a badge can be purchased from the Academy to sew onto a blazer that has been purchased elsewhere

Tie	Compulsory - can be purchased from the Academy only
Plain white, 'school type' with collar shirt	No polo shirts
Plain black V-Neck sweater	Optional - can be purchased from Cre8tive Graphics
Plain black, medium width, straight legged, formal type trousers	Trousers must not be skinny style.  Trousers must not be denim or denim-type  Leggings or tracksuit bottoms will not be allowed
Plain black 'school type' shoe, leather or leather look	No trainers or plimsolls - even if they are all black  Smart black leather boots are acceptable
Black or white socks	

## PE KIT

Pupils should ensure that a PE kit is brought to school on every day they have a PE lesson. This is the responsibility of the pupil. If PE kit is not brought to school, a PE kit will be provided. This is not a long-term option and spare kit should be borrowed very occasionally.

Girls	Additional Information
Royal Training Jersey with logo	Compulsory - can be purchased from Cre8tive Graphics
Plain Royal Shorts	Compulsory - can be purchased from Cre8tive Graphics  No football shorts or big logo
Royal Hoody with logo	Can be purchased from Cre8tive Graphics
Navy Track Pants	Can be purchased from Cre8tive Graphics
Black Leggings with logo	Can be purchased from Cre8tive Graphics
Trainers/Astro-Turf Trainers/Football Boots	No plimssoles
Royal Football Socks	
Medication & Water	If required
Jewellery	No jewellery
Hair Bobble	If required

Boys	Additional Information
Royal Training Jersey with logo	Compulsory - can be purchased from Cre8tive Graphics
Plain Royal Shorts	Compulsory - can be purchased from Cre8tive Graphics  No football shorts or big logo
Royal Hoody with logo	Can be purchased from Cre8tive Graphics
Navy Track Pants	Can be purchased from Cre8tive Graphics
Trainers/Astro-Turf Trainers/Football Boots	No plimssoles
Royal Football Socks	
Medication & Water	If required

Jewellery	No jewellery
Hair Bobble	If required

## 2. Additional Guidelines for Students

Hats or caps	Should NOT be worn in the Academy. Where medical advice is substantiated by a Doctor's note, appropriate variations to the Dress Code are permitted at the discretion of the Senior Leadership Team
Jewellery	Should be kept to a minimum, and should be small scale. One watch and one pair of plain stud earrings are acceptable. (The Academy accepts no responsibility for loss or damage to jewellery)
Body Piercings	No visible body piercings (other than one piercing in ears), fixed ornaments or tattoos
Hair	Should be neat, clean, and styled in a conservative manner with no extreme hairstyles or unnatural colours allowed. A simple, plain hair band/bobble or clip is acceptable
Makeup and Accessories	Makeup, acrylic false nails, fake eyelashes or eye lash extensions should not be worn.
Shirts	Should be neatly tucked into the waistband; no midriffs are to be seen. All clothes need to be the appropriate size for the student
Ties	Should be worn at full length and should be appropriately presented at all times
Winter Clothing	The optional V-Neck woollen jumper (not sweatshirt type) can be worn under the blazer Winter attire such as wellington boots, coats, hats, scarves and gloves will not be permitted in the classroom. If these items are worn to the Academy, they must be removed in classrooms
Hoodies	Should not be worn in school
Grooming & Hygiene	Good grooming and hygiene are important to the wellbeing of every student and is expected of all students

## 3. Diversity

The Academy is an inclusive organisation which celebrates cultured diversity. Where issues related to the Dress Code arise and where parents/carers feel that cultured, religious or other beliefs should be considered, we welcome the opportunity to discuss an appropriate response. As recognition of this, students are permitted to wear the hijab and the turban within the Academy. Any other headdress/headwear worn for religious reasons is restricted

to Academy corridors and are not to be worn in classrooms. In order to support productive communication, faces must be visible.

#### **4. Addressing instances in which appropriate uniform is not worn**

The Academy will always determine responses based on an informed approach. Pupils will be given opportunities to explain why they are not wearing uniform, and a range of actions may be taken to address the issue:

- Replacement items of uniform may be provided by the Student Support Staff, as appropriate. This may also result in the Student Support Worker offering support to the individual pupil, where there are broader issues which may be impacting on uniform.
- In cases where pupils wear unacceptable attire on multiple occasions, additional sanctions may be applied to address the issue. This will be based on the circumstances of each case and at the discretion of Academy staff.
- A uniform pass may be issued to a pupil in rare circumstances, and in agreement with senior leaders. These instances will be rare and usually involve significant extenuating circumstances or when a medical condition exists. When medical issues exist, a letter from parents will be accepted for the first five days, after which medical evidence will be requested in order to continue to allow non-uniform to be worn. In these cases, a time-scale for the issue to be resolved will be agreed.
- Parental contact will be made to address uniform issues at an early stage. This communication will usually take place with the Form Tutor or Head of Year of the pupil concerned, but may also be via Student Support or other Pastoral staff.

#### **5. Lost Property**

We appreciate that replacing lost items can be expensive so we strongly recommend that all items of uniform have your child's name on it. Main Reception will return **labelled items** promptly to its rightful owner. Therefore, it is important all items are labelled correctly; both clothing and equipment. Simply writing your child's full name, Surname and Tutor group or initials and School Year will help them to reclaim lost items. We cannot recognise items as belonging to a particular student if it is not labelled. Please also regularly check items as labels do wear/wash off.

The Academy will message parents weekly with a list of lost property that is **not labelled**. Lost property will be held for at least 1 half term (approx. 6-7 weeks). We will not keep items for longer than this period of time – any lost property not claimed will be donated to a local charity or disposed of.

In the unfortunate event that your child does lose something, they should:

1. Visit the last area they remember having the item. If the item is not there, they should retrace their steps and check all classrooms/areas that they have been in that day or speak to the teacher of the class they think they may have lost it in.

2. If they have been unable to find their lost item, they should go to the Main Office to check whether the item has been handed in. Please note that, sometimes, it may take a few days before lost items are handed in.
3. Main Reception will return **labelled items** promptly to its rightful owner.  
Therefore, it is important all items are labelled correctly; both clothing and equipment. Simply writing your child's full name, Surname and Tutor group or initials and School Year will help them to reclaim lost items. We cannot recognise items as belonging to a particular student if it is not labelled. Please also regularly check items as labels do wear/wash off.