



08 June 2021

Our Ref: MSD/KS

Dear Parent/Carer

Year 10 Virtual Parents' Evening

I hope that you and your family are keeping well. Under normal circumstances, at this time of year, you would be invited into School for Parents' Evening to have the opportunity to meet your child's subject teachers, tutors, Head of Year and other key staff supporting your child. However, due to current restrictions, we have scheduled a virtual Parents' Evening for Wednesday 30 June 2021, 4:30pm – 6:30pm. You will receive a report for your child updating you on their working grade, attitude to work and effort prior to this evening.

We are using SchoolCloud Parents' Evening System which allows you to choose and book appointments with teachers online, to still allow face to face communication. You will be able to make an appointment with your child's subject teachers, and where necessary, other key staff in the pastoral team and SEND Department.

The window to book appointments runs from 9:00am on Wednesday 23 June and closes on Tuesday 29 June at 3:00pm, please visit <https://kingjames1.schoolcloud.co.uk> to book your appointments.

You will need to enter the following information when booking:

- Your full name and email address
- Your child's full name and date of birth

When you log in, your child's subjects and teachers will be visible to you and you can select appointments from there. Once you have booked your appointments, you will receive email confirmation and a schedule. Appointments will last 5 minutes each (a countdown timer will be visible), after which point the video call will end automatically; this is to allow for more parents/carers to be seen during the evening. You may choose whether you wish to enable or disable your camera, if you do not want to be seen, please disable your camera. Please be aware that appointments must not be recorded.

There are several appointments throughout the evening which are allocated on a first come first serve basis. Should you be unable to book an appointment at a time suitable for you, or should you feel you still have questions that were not addressed at the appointment, please contact the school on kingjames@kj1a.com and your questions will be answered by the most appropriate member of staff.

For assistance with how to login in and book appointments, please see the parent



Living the Olympic and Paralympic Values



National Support School
managed by
National College



Acting Headteacher: **Mr S Whitehead BA NPQH**

Academy Trust registered company name trading as: **King James I Academy, Bishop Auckland**

Registered Office Address: **South Church Road, Bishop Auckland. County Durham DL14 7JZ**

Tel: **01388 603388** Email: **kingjames@kj1a.com**

A company limited by guarantee registered in England and Wales under company registration number: 7638979

Charity Registration Number: 527392

guide attached, you can also watch a video on how to attend the virtual appointments <https://vimeo.com/473882995>

In order to make virtual appointments run effectively you need to have a minimum of:

- a device with a microphone and speaker/headphones
- a compatible up-to-date web browser:
- iPhone/iPad: Safari Note: there is a known issue joining video calls using iOS 14.2. Please check your device does not run iOS 14.2, or use an alternate device.
- Android: Chrome or Firefox
- Windows: Chrome, Firefox or Microsoft Edge (Chromium - download here)
- Mac: Safari, Chrome or Firefox
- Linux: Chrome or Firefox

We also recommend:

- Using your smartphone for video appointments. If you don't have a smartphone with a front-facing camera, use a laptop or computer with a webcam.
- Using a headset (or earphones with a microphone) to reduce echo.

This is our first KS4 virtual online Parent's Evening, and we'd be delighted if you could join us, however, should you have any further questions regarding the running of this event, or any other issues, please contact me on 01388 603388.

Yours faithfully

Mrs M Stead
KS4 Coordinator / Assistant Headteacher



Living the Olympic and Paralympic Values



National College



arts colleges



INVESTOR IN PEOPLE



SPORTSMARK 2008



Healthy Schools



school achievement award

Creative Partnerships

Specialist Schools and Academies Trust

5th December 2020

Acting Headteacher: **Mr S Whitehead BA NPQH**

Academy Trust registered company name trading as: **King James I Academy, Bishop Auckland**

Registered Office Address: **South Church Road, Bishop Auckland. County Durham DL14 7JZ**

Tel: **01388 603388** Email: **kingjames@kj1a.com**

A company limited by guarantee registered in England and Wales under company registration number: 7638979

Charity Registration Number: 527392