

10 March 2017

Our Ref: NG/KS

Date Notice Circulated to Parents: Monday 13 March 2017

Dear Parent / Carer

There is a vacancy for a Parent Governor with immediate effect.

All parents of children at the school are eligible to stand for election. This includes:

parents of children attending nursery, either full-time or part-time

any person who is not a natural parent but has parental responsibility for him or her, or who has care of the child (Education Act 1996, Section 576)

Parents who are employed at the school for more than 500 hours per year are **NOT** eligible to stand for election as Parent Governors.

If you are interested in becoming a Governor please contact Karen Sams at the school for a nomination form [01388 603388].

Nominees must be proposed by a parent of a pupil registered at the school.

A parent may nominate his/her partner.

Where the number of nominations is equal to, or fewer than, the places available no ballot will be necessary and any remaining vacancies will be appointed by the Governing Body.

The completed and duly signed nomination form should be returned to the school by Monday 20 March 2017. NB. No later than 7 days after the date of circulation.

Should a ballot be required the school will send each parent a voting form.

When the process has been finalised, the school will inform the parent body via its newsletter, website or other means and the School and Governor Support Service will write formally to the candidates with the outcome.

Yours sincerely



N Grieveson
Headteacher

Headteacher: **Mr N Grieveson** BA NPQH

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